



175 W. Cedar St., Sequim WA 98382  
360-681-2257  
[www.SequimMuseum.com](http://www.SequimMuseum.com)  
[SequimMuseum@olympen.com](mailto:SequimMuseum@olympen.com)

**ART EXHIBIT AGREEMENT:**

The Sequim Museum & Arts Center welcomes proposals for one-month and two-month exhibitions at its Exhibit Center, 175 W. Cedar St. Sequim. WA.

Artists are responsible for delivering their work to the Museum Exhibit Center and insuring or self- insuring their exhibited artwork. Exhibiting artists agree to assume liability for artwork installed in the Museum Exhibit Center where it is equipped with a modern alarm system & approximately 350sf of space available for Art Gallery displays. Volunteer Docents are on duty during exhibit hours.

Artists are encouraged to participate in a public presentation and/or demonstration during their exhibit period. The Museum will help promote the show's artist thru unpaid media.

Please complete this agreement or print one from our web site ([sequimmuseum.com](http://sequimmuseum.com)) and mail to Sequim Museum & Arts Center, 175 W. Cedar St. Sequim. WA 98382. The rental fee is \$75.00 per month payable in advance. You will forfeit 50% of paid rent if the exhibit is cancelled less than 45 days prior to the date of your showing. Exhibited material is subject to review for content by the Museum's Executive Director. Anything deemed unacceptable must be removed prior to opening of exhibit. We can be contacted at 360-681-2257 please be sure to leave a message or E-mail [SequimMuseum@olympen.com](mailto:SequimMuseum@olympen.com) with any questions.

Sequim Museum & Arts Center  
Attn: Executive Director  
175 W. Cedar St. Sequim. WA 98382

**EXHIBIT REQUIREMENTS**

The Museum will decide the installation and takedown dates. Exhibitors or their representatives must be present to receive and hang when art is dropped off. Also be present for the First Friday Art Walk and on the prearranged takedown date. The submitted works should be ready to display in a professional manner. The work must be wired and ready for hanging or items suited for display on pedestals. The Museum uses Gallery System Hanging hardware designed for artwork that can hold individual pieces up to 50 lbs. Two or three pieces may be hung on one hanging wire. Not all works will necessarily be displayed. The artist or group must provide labels, art information and price on the label.

All artwork will remain on exhibit for the entire duration of the show. ***To insure that you receive your preferred show date, and before the show is scheduled, rent and a signed rental agreement must be received.***

**THE ONLY REFRESHMENT ALLOWED IN THE EXHIBIT CENTER ARE PUNCH & COFFEE**

**ARTIST OR PRIMARY CONTACT INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

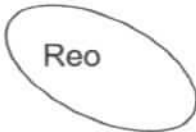
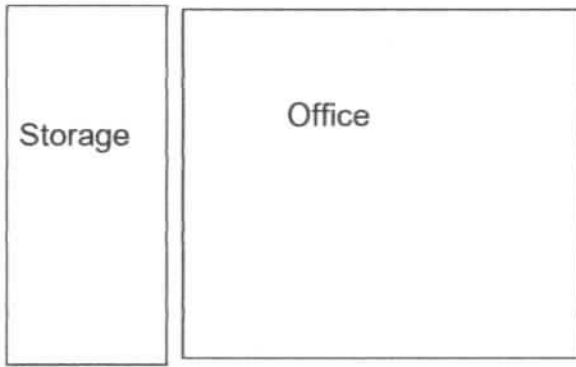
E-mail: \_\_\_\_\_

**ARTIST AGREEMENT OF TERMS**

By signing below you agree to the aforementioned requirements for an art exhibition at the Sequim Museum & Arts Center

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name & Date



This area on the south side of the building is used for the Ross Hamilton Exhibit.

The West side of the building from the Rowing Shell over is permanent not to be moved!!!!

This wall can't be moved  
This wall is 12' long

**This area on the west side of the building is used for the Incoming Exhibit(s). The lines represent the moveable walls. There must be 4 feet between the walls and the rowing Shell.**

This wall is 24' long

These lines represent the portable walls. They are 3 ft. & 2 ft. wide.

The total square floor footage available is 340 ft.

Must leave 4 ft.

Rowing Shell

Desk

This wall is 3 ft. long

Gift shop

This wall is 4'

Front Door