



Sequim Museum & Arts  
175 W. Cedar St.  
Sequim, WA 98382

**ART EXHIBIT AGREEMENT:**

The Sequim Museum & Arts Center welcomes proposals for one-month and two-month exhibitions at its Exhibit Center, 175 W. Cedar St., in Sequim, WA.

Artists are responsible for delivering their work to the Museum Exhibit Center and insuring or self-insuring their exhibited artwork. Exhibiting artists agree to assume liability for artwork installed in the Museum Exhibit Center where it is equipped with a modern alarm system and a docent is always on duty during open hours.

Artists are encouraged to participate in a public presentation and/or demonstration during their exhibit period. The Museum will help promote the show’s artist thru unpaid media. The suggested donation for use of exhibit space is \$75.00 per month. **It is important to notify the Museum if exhibit is to be cancelled at least 45 days prior to date of show.**

Please complete this agreement or print one from our web site (sequimmuseum.com) and mail to Sequim Museum & Arts Center, Attn: Executive Director, 175 W. Cedar St., Sequim, WA 98382. Exhibited material is subject to review for content by the Museum’s Executive Director. We can be contacted at 360-681-2257. Please leave a message or E-mail SequimMuseum@olypen.com with any questions.

**EXHIBIT REQUIREMENTS**

The Museum will decide the installation and takedown dates. Exhibitors or their representatives must be present to receive and hang when art is dropped off. Also be present for the First Friday Art Walk and on the prearranged takedown date. The submitted works should be ready to display in a professional manner. The work must be wired and ready for hanging or items suited for display on pedestals. The Museum uses Gallery System Hanging hardware designed for artwork that can hold individual pieces up to 50 lbs. Two or three pieces may be hung on one hanging wire. The artist or group **must** provide labels, art information and price on the label.

All artwork will remain on exhibit for the entire duration of the show. *To insure that you receive your preferred show date, and before the show is scheduled, a signed agreement and donation must be received.*

**THE ONLY REFRESHMENTS ALLOWED IN THE EXHIBIT CENTER CAN BE PUNCH, COFFEE, COOKIES & FRUIT**

**ARTIST OR PRIMARY CONTACT INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
E-mail \_\_\_\_\_

**ARTIST AGREEMENT OF TERMS**

By signing below, you agree to the aforementioned requirements for an art exhibition at the Sequim Museum & Arts Center.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed Name*